



Growing and Learning Together in God's Love

# St Mark's CofE Primary School

Danebury Road, Hatch Warren

Basingstoke, RG22 4US

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www.stmarksprimary.net

February 2020

Dear Parents and Carers

## **Continuing Improvements at St Mark's – our commitment with your help!**

Whether you are new to the school, or have had children at St Mark's for some time, we have no doubt that you will have noticed the facilities and learning environment that your children enjoy. We are committed to maintaining and improving these facilities.

As a Voluntary Aided school, we receive a small annual grant from the Department for Education which we are able to use for various capital projects. However as a Voluntary Aided school we are required to find 10% of any amount we spend on such projects from our own resources.

In recent years, thanks to your generous voluntary contributions, we have been able to provide various new and upgraded facilities such as new computers, interactive whiteboards, carpets, toilets, replacement doors and windows, and classroom refurbishments.

As you will be aware, funding in education is stretched, and demands on our budget are increasing as we endeavour to ensure we continue to employ highly trained staff and deliver the curriculum required by the Department of Education in an exciting and informative manner.

A big thank you to all that have helped in the past with a donation, whether big or small, it has all helped towards creating and maintaining an exciting and safe environment for your children to learn and develop, but we want to do more

**To continue to improve the facilities and school environment, we need your help, and that's why we ask all parents and carers to make a voluntary donation every year. This is specifically for capital projects, not general school needs.**

We are asking for a voluntary donation of £20 per child or £25 per family. As a charity, we can claim an additional 25p for every £1 contributed if a 'gift aid' form is completed, so increasing a £20 donation to £25. If you are able, you are able to donate more – which of course benefits the school and children.

We ask all parents and carers to fill in Part 1 of the attached form and return it to the school office as soon as possible. If you are a tax payer wishing to donate please also complete Part 2 of the form to enable us to claim the gift aid.

If you have any questions please do not hesitate to let the school office know and I will respond to you as soon as possible.

Many thanks for your continued support of St Mark's CofE Primary School.

Yours sincerely

Steve Milligan  
**Chair of Governors**

Head Teacher: Charles Applegate  
Deputy Head Teachers:  
Nicola Ford & Rebekah Alsey



**Part 1**

**2020 Capital Projects Fund**

Name of child(ren) ..... Class(es) .....

**Please select one of the following:**

I would like to donate to the above scheme and enclose £..... (cash / cheque) (Please make cheques payable to **HCC**)

I would like to donate to the above scheme and will pay £..... using internet payments

**Or**

I do not wish to donate to the above scheme.

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**Part 2**

***Please only complete if you are a taxpayer***

If you have completed a Gift Aid Declaration for the school before please tick here: \_\_\_\_\_

If you would like to complete a form for the first time or update details of a previously submitted form please complete the following declaration.

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**GIFT AID DECLARATION**

**St Mark's Church of England Aided Primary School  
Danebury Road, Hatch Warren  
Basingstoke RG22 4US**

Title ..... First name ..... Surname.....

Full address .....

Please treat all donations I make as Gift Aid donations from this date until further notice.

I understand that I must pay an amount of income tax and/or capital gains tax at least equal to the tax you reclaim on my donations.

Signed ..... Date .....

**NB** Please notify us if you no longer pay an amount of income tax and/or capital gains tax equal to the tax we reclaim on your donations.