

# Punctuation

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### Section 1 — Basic Punctuation

#### Pages 2 and 3 — Capital letters and full stops

- You should have ticked the third sentence:  
Last Monday, I saw Dr Reynolds buying sprouts at the supermarket.
- You should have circled:  
Cairo  
Wednesday  
Italy  
Mr Jacob  
August  
Sarah
- There are roadworks on **O**aktree **R**oad.  
**M**rs **P**arker gave **O**liver extra homework.  
**M**y uncle supports **L**eeds **U**nited.
- The hamster was startled by the loud noise.  
Nobody expected the cake to taste of cabbage.
- I am going to **G**reece on **T**hursday.  
Or — **O**n **T**hursday, I am going to **G**reece.
- Penguins are a type of bird that cannot fly. Most penguins spend half their time hunting for food in the water. Penguins are well adapted to life in the ocean. They can move and see better underwater than on land.

#### Pages 4 and 5 — Exclamation marks and question marks

- You should have joined up:  
Where is the time machine?  
Get out of my room!  
The day was warm and sunny.
- The question mark should be joined up to:  
What time is it?  
Should we leave?  
Who did this?  
The exclamation mark should be joined up to:  
Look out!  
How amazing that was!  
How kind they are!  
I'm asking you to sit down!  
What a nice shirt that is!
- W**hy are you hiding behind the door?  
**T**wo dinosaurs appeared in my cupboard!  
**C**an you help me carry this piano?  
Or — **Y**ou can help me carry this piano.
- I'm so pleased that you've come!  
Watch out for falling rocks!  
Don't drop the glass vase!  
It was the best day ever!
- a. My pet spider has escaped!  
b. I don't want to go!  
c. Can you open this?  
d. Stop making so much noise!  
e. Are you going into space?  
f. Have you seen this film before?

- My brother is a monster!
  - Do you know William?
  - Has anyone found my hat?
  - That's disgusting!
- Any question where the words are used correctly and a question mark has been used.  
E.g. How did the **e**lephant carry a monkey in his **t**runk?  
What kind of **s**hoes could you wear with a **p**urple wig?  
Do you think our **n**eighbour is really an **a**lien?

#### Pages 6 to 9 — Sentences

- Statement — A sentence that gives information.  
Exclamation — A sentence that shows strong emotion.  
Command — A sentence that tells somebody to do something.  
Question — A sentence that asks something.
- question  
statement  
question  
statement  
question
- You should have ticked:  
b. Shut the window before you leave the house!  
e. Don't start playing tiddlywinks now!  
f. Finish your dinner, including the Brussels sprouts!
- There were fish in my bed!  
I left the room.  
They stopped for a rest.  
The aliens have found me!  
I turned around.
- What time does the play start?  
Should we hide the chocolates in the safe?  
Mrs Robinson asked if my homework was complete.
- a. Stay away from me. **C**  
b. I go to school every day. **S**  
c. Keep out of here. **C**  
d. Don't do that again. **C**  
e. I've forgotten my own name. **S**  
f. Don't feed the ducks. **C**  
g. Pigs are my favourite pets. **S**  
h. Walk on the pavement. **C**
- Bees, ants and wasps are insects. **statement**  
Stop talking and concentrate on the film! **command**  
My favourite subjects are numeracy and literacy. **statement**  
I didn't expect the parrot to start speaking. **statement**  
Did you see the hedgehog before you sat down? **question**  
Did you get a chance to see the snowman before it melted? **question**
- An exclamation mark has been used because the sentence is an angry command.
- Any statement, question, exclamation and command where the punctuation marks are used correctly.  
E.g. The badgers are taking over.  
Where are the badgers?  
What a vicious badger that is!  
Don't forget the badgers.
- Any question that makes sense.

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- Any question that makes sense.  
E.g. What are your hobbies?  
What did you do on your holidays?  
Do you have any brothers or sisters?
- Any question that makes sense.  
E.g. Did they break the plate?  
Did the cat fall into the river?  
Am I feeling tired?
- command  
statement  
question

#### Pages 10 and 11 — Mixed practice

- Because it is a proper noun / names of people always start with a capital letter.
- Can you tell me how to break into the bank?  
My sister goes to judo on Tuesdays.  
Get out of the way!  
Daniel has blond hair.  
Answer my question!  
Why are you wearing that silly hat?
- Stop interrupting me when I'm speaking!
- Any question where the words are used correctly.  
E.g. Does your sister have the memory of a goldfish?
- command  
question  
statement  
statement
- Stand in a straight line!  
Our hamster is called Bill.  
When shall we leave?
- When you're in **R**ome, you should visit the Colosseum.  
It is a huge structure, and it could hold up to 50 000 people. Can you imagine what it would be like to be a gladiator in such a spectacular building?

## Section 2 — Apostrophes and Inverted Commas

#### Pages 12 to 15 — Apostrophes

- You should have joined:  
they are — they're  
should have — should've  
it is — it's  
would not — wouldn't  
we are — we're  
is not — isn't
- You should have underlined:  
could've  
hadn't  
won't
- I'm  
You're  
Didn't  
Can't  
Might've  
Won't

- C** — This is Fred's meteor rock collection.
- You should have ticked:  
a. My car's engine will not start.  
d. They say he's New York's best detective.  
f. Don't go in there — that's the monster's room.
- Any sentence that's grammatically correct, uses apostrophes and includes the words given:  
E.g. That's the hamster's guitar.  
The dinosaur's sister was very friendly.
- You should have joined:  
The dress that belongs to the girl — The girl's dress  
The dress that belongs to two girls — The girls' dress  
Two dresses that belong to two girls — The girls' dresses
- My family's house is haunted by a smelly ghost.  
The children's presentation was very interesting.  
Both of my daughters' husbands are terrible cooks.

Singular	Plural
That's my cousin's magic carpet.	That's my cousins' magic carpet.
The tree's leaves are yellow.	The trees' leaves are yellow.
It's dark in the witch's hut.	It's dark in the witches' hut.
The child's toys were new.	The children's toys were new.

- I really hope **they're** coming to the party.  
I think it is **your** turn next.  
**We're** going on holiday next week.
- I'm so happy that **it's** snowing.  
Did you know that **its** eyes are as big as dinner plates?  
**Its** home is in the rings around Saturn.  
I think **it's** a shame that you're not going to play rugby.
- You should have underlined:  
Hey, **they're** cheating!  
**We're** leaving before the yak gets back.  
**Your** dinner is getting cold.  
What **were** you thinking?  
This is **their** new pet elephant.  
I don't think **you're** helping.

#### Pages 16 to 19 — Inverted commas

- You should have ticked the first sentence:  
"Step away from the cabbage!" he shouted.
- You should have ticked:  
a. "Look out!" she shouted, "There's a giant mole!"  
d. Sally grumbled, "I'll take Scamp for a walk later."  
You should have corrected:  
b. "You'll call me?" Mum asked, "After five o'clock?"  
c. "I hope that goblin knows the way," she sighed.
- Jeanne was disappointed with her performance today. She explained, "I just don't think I was able to shoot as well as I expected," before adding, "I'll have to try harder next time."

"Don't leave me at home!"	I told her not to leave me at home.
"I won't sulk," she grumbled.	She grumbled that she wouldn't sulk.
She said the troll was not invited.	"The troll is not invited," she said.