



AGM MINUTES

MEETING DATE	12 September 2023
MEETING SUBJECT	Friends of St Mark's AGM 2023 7.45pm St Marks Primary School

PRESENT	Dave Payne – Chair Paul Cartwright – Treasurer Vicky Smith – Secretary Charles Applegate - Headteacher Lindsay Allen Nicola Whitmarsh Lee Walker Claire Emery Cheryl Stoneman Nina Whatkeys Hannah Nicholls Aidan Kinnell Louise Villeneuve Trevor Calver
APOLOGIES	Sarah Fisher, Philippa Dodd
DISTRIBUTION	As above

ITEM	SUBJECT
1	<p>Welcome</p> <p>The Friends of St Mark's Chair Dave Payne welcomed all attendees. Dave thanked the committee for all their hard work and dedication over the past year and thanked Charles Applegate and school staff for their continued support.</p> <p>There we no matters arising from last year's minutes.</p>
2	<p>Chair Report</p> <p>Chairperson's Report for the Friends of St Mark's CE Primary School AGM 12th September 2023</p> <p>The following report has been prepared for the 12th September 2023 for the Annual General Meeting. The report outlines the work undertaken by the Friends in the last year.</p> <p>Changes to the Committee: - We have welcomed Lee, Hannah and Nina to the Committee.</p> <p>School Year 2022/23</p> <p>The Friends of St Mark's have continued to support the school financially in the last year seeing an increase in profits raised in some events. It is great to see the vast improvement in the school grounds and the addition of the equipment, farm and forest school all of which we have been able to support with fundraising from our events.</p>

	<p>Fund raising events we ran in the school year 2022/2023:</p> <ul style="list-style-type: none"> - Non-Uniform days - Easy Fund raising - Christmas Cards and branded Candles - School branded Gin - Nearly new uniform and teddy jumpers - School Lottery - 5k Walk - Easter Egg Hunt - Bags 2 School - Summer Fun Day - School Disco - Tote Bags - Christmas Fayre <p>Unfortunately Amazon have now withdrawn their Amazon Smile scheme therefore we will no longer receive donations via this route.</p> <p>We have changed how the school discos are run (online booking, pickup/drop off system) which has seen an improvement in queues and efficiency. We have secured a new DJ at a cheaper rate which will see an increase in profits.</p> <p>The Christmas Fayre was a success with just some minor changes on layout to think about this year.</p> <p>The 5k walk and Summer Fun days were also great successes with lots of positive feedback from staff and parents.</p> <p>I would like to thank Cheryl for managing the nearly new uniform sales, we have seen an increase in interest and we will continue to push sales and request uniform donations.</p> <p>We will continue to look at other new opportunities to help support the school financially including a sponsored event, break the rules day and a ticketed event e.g. magician, as an example.</p> <p>We have again provided the year R's water bottles for the new intake of children and funded the Year 6 transport for their residential trip.</p> <p>I would like to thank everyone who has supported us in a volunteer capacity this year, they have been a huge support and without them our events cannot take place.</p>
3	<p>Treasurer's Report –</p> <p>Opening Balance - £19,080.52 Current Balance - £27,777.85 Committed Spend - £23,157.06 Available Balance £4,620.79</p> <p>All documents are attached.</p> <p>The accounts are now ready to submit and will be audited by Helen Edmonds in due course.</p>

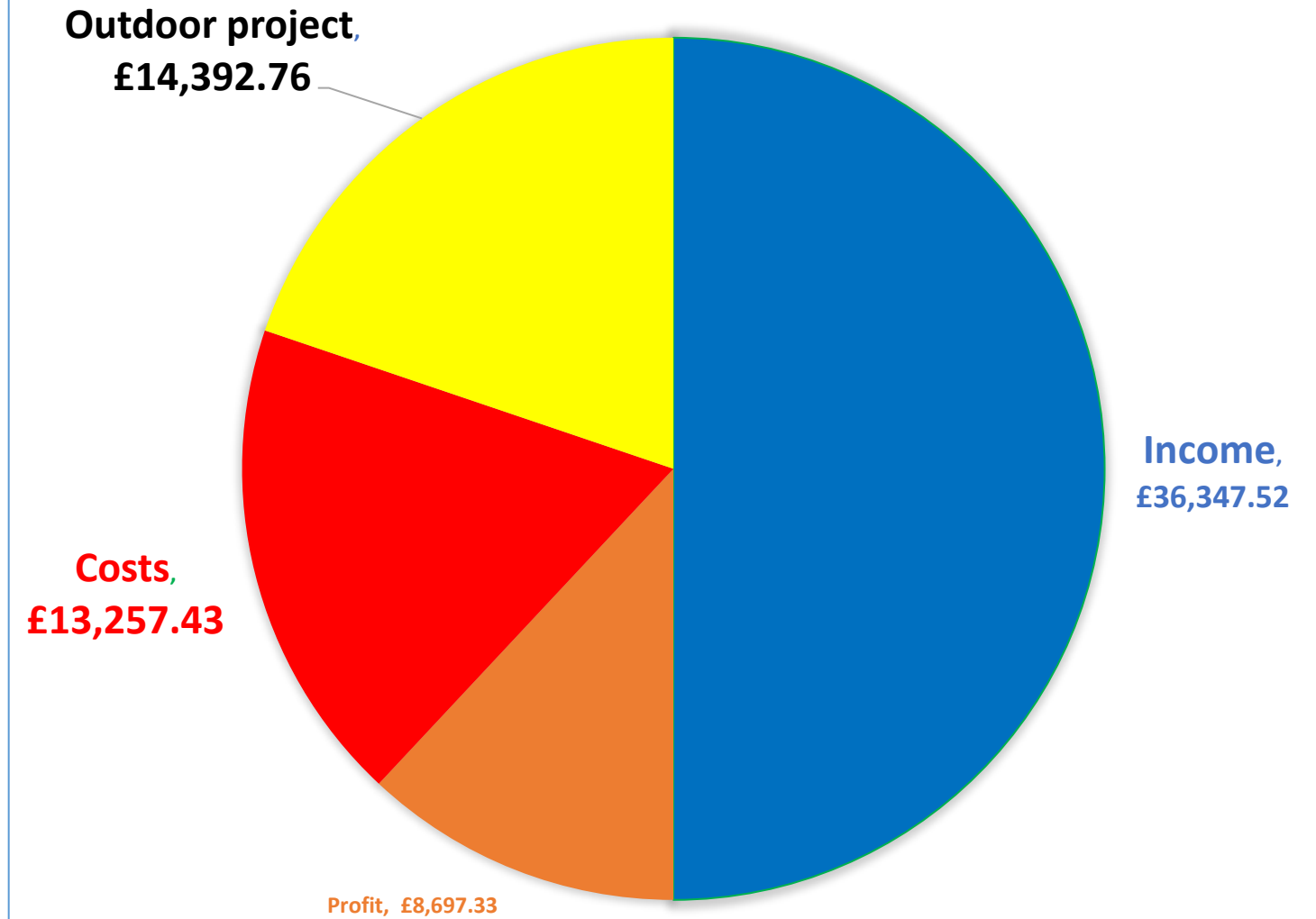
4	<p>Charles Applegate extended his thanks to the Committee for the hours and efforts put in for fundraising for the school. The difference on the outside area has contributed to the appeal of the school for new parents and in turn has seen a bigger intake than predicted this year. The new equipment, farm and outdoor space has made an impact on all the children. The outdoor project has almost come to an end however, there are improvements needed to the globe and amphitheatre which future fundraising could help with.</p>
5	<p>Aidan Kinnell (Chair of Governors) also thanked the Committee on behalf of the school Governors. Aidan will be undertaking a 100k walk in May 2024, his chosen charity is Friends of St Mark's. We agreed to help promote his fundraising page in the new year and leading up to the event.</p>
6	<p>Election of Official Committee Roles</p> <p>Nominations for Chair – Dave Payne Proposed by Vicky Smith and seconded by Nicola Whitmarsh</p> <p>Nominations for Treasurer – Paul Cartwright Proposed by Dave Payne and seconded by Vicky Smith</p> <p>Nominations for Secretary – Vicky Smith Proposed by Dave Payne and seconded by Paul Cartwright</p> <p>All attendees were in agreement with the Committee Role nominations.</p>

Academic year 2022/23

Accounts Summary

Academic year 2022/23

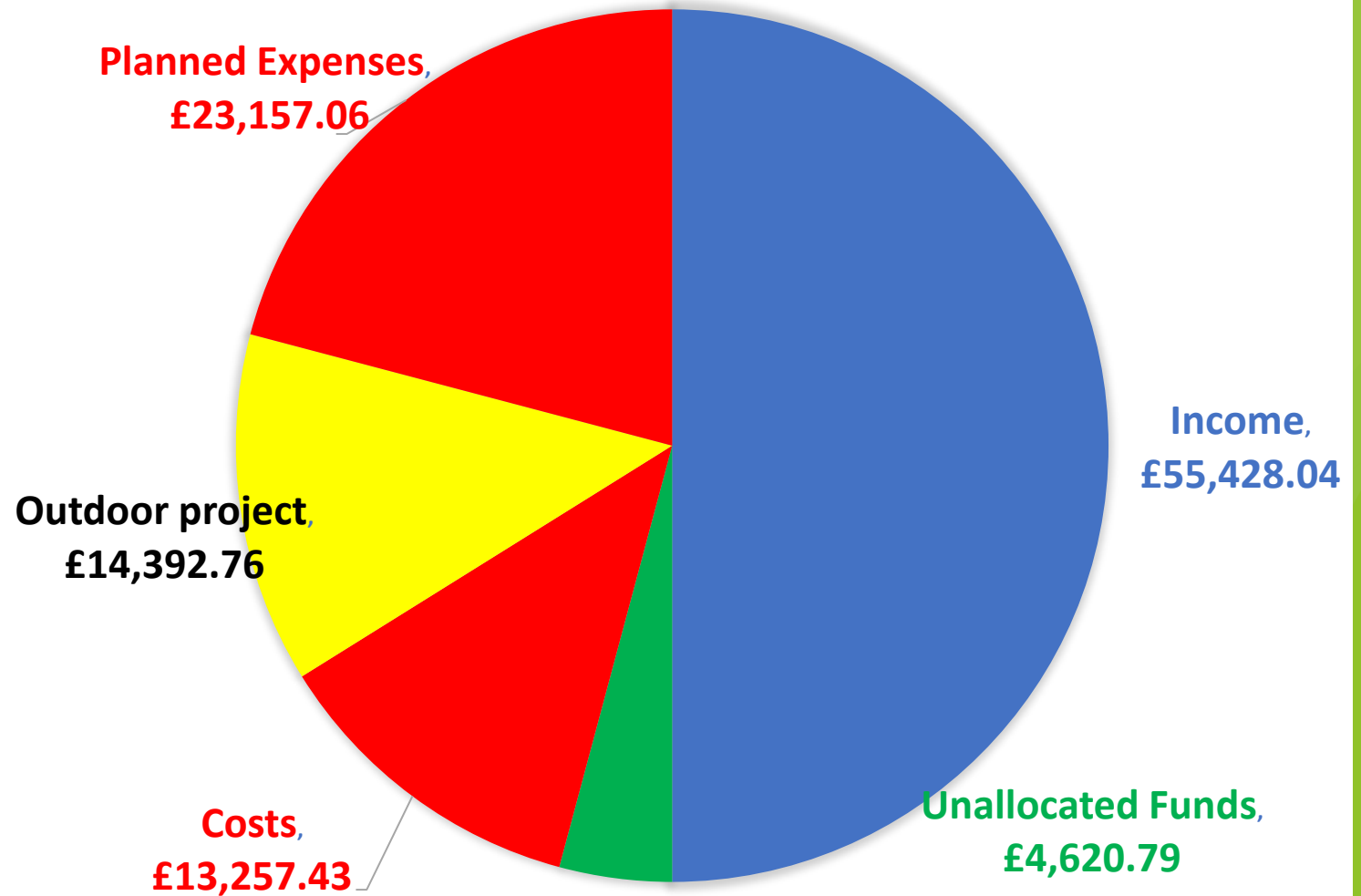
Profit £8697.33



Available Bank Balance
(minus liabilities)
£4620.79

Current Bank Balance
£27,777.85

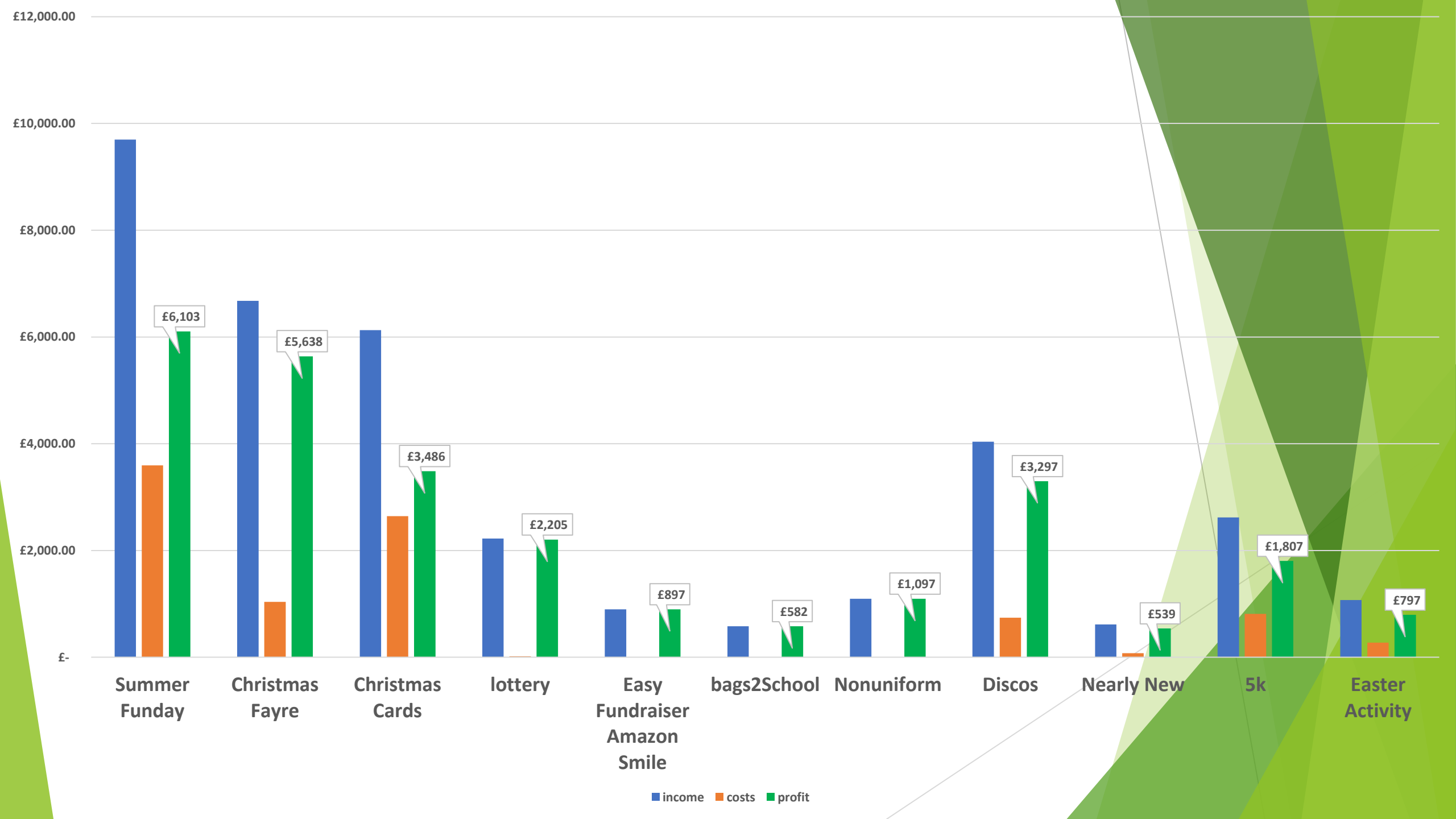
Opening balance
£19,080.52



Committed Money

£23,157

- ▶ Electricity & Water to Farm
 - ▶ £3,200.00
- ▶ Forest School
 - ▶ £9,246.12
- ▶ Yr6 Windmill Hill
 - ▶ £2,360.00
- ▶ Yr Bottles
 - ▶ £180.00
- ▶ 20230123-request 03 Yr Garden
 - ▶ £1,011.84
- ▶ 2023022_FOSM Request Quiet Area
 - ▶ £2,653.83
- ▶ Farm Area Phase2
 - ▶ £4,505.27



Revenue streams that need a higher profile

In summary:

- A Great Year of FUNdraising
- Parents and children are starting to see and benefit from the Outdoors project

- ▶ Lottery: Steady income for no effort
 - ▶ 53 Supporters (88 Tickets : 1.6)
 - ▶ £7000 raised since September 2020
 - ▶ A winner from St Marks Every Week!!
- ▶ Easy Fundraiser
 - ▶ Trickle of pennies that add up!!
 - ▶ Amazon Smile is no more
- ▶ Non-Uniform looks a little low this year
- ▶ Gift Aid
 - ▶ Just Giving simplifies the process
- ▶ Nearly New
 - ▶ Is it advertised enough?